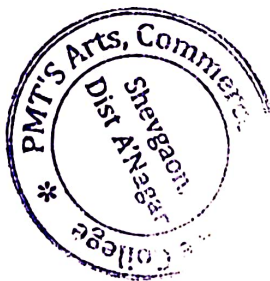


Action Taken Report

Meeting No.- 01

Subject	Action Taken
Reformation of IQAC for Academic year	The IQAC was reformed for the academic year. Mr. Mohan B. Paratwagh was given the responsibility as a Coordinator, Mr. Sumit Padale was added as a Student Representative.
Discussion on implementation Academic Calendar of 2018-19	The academic calendar was prepared by Academic committee and was implemented throw-out the academic year.
To discuss on the annual teaching plan	All faculty members prepared subject wise teaching plan and executed the same. Concern HoD monitored the implementation. Each faculty maintained Teachers Dairy for the year.
Discussion on introducing Certificate Courses	Institute introduced 04 Skill Oriented Certificate Courses along with mandatory Computer Literacy Programme for the current academic year.

JB
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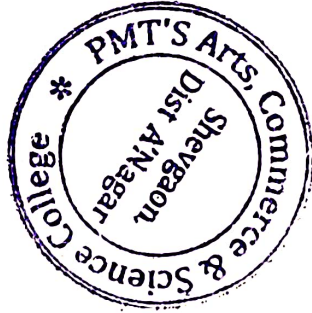
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Principal
Arts, Comm. & Sci. College
Shevgaon, Dist Ahmednagar

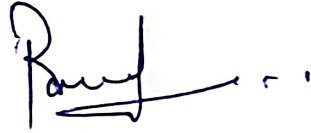
Action Taken Report

Meeting No.: 02

Subject	Action Taken
Review of syllabus of First Term	Academic committee took a review of syllabus completion of first term and reported it to the Principal.
Use of ICT Resources in teaching	All the teaching staff make maximum use of ICT tools in the classroom for bettering the teaching learning interesting.
Promoting e-governance in Administration	Most of the administrative communication was done through emails and other available social media. All the office record were maintained in VRIDDHI software.


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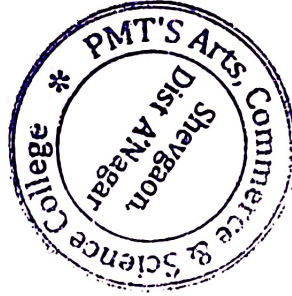

Principal
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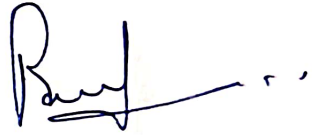
Action Taken Report

Meeting No.: 03

Subject	Action Taken
Review of result of first term	IQAC Coordinator and the Chairman of Academic committee reviewed the department wise result of the term.
To organize field visits and study tours, Gathering planning	Institute arranged study tour cum field visit of students.. As well as, 'Utkarsh- 2019': the Annual Cultural Function and Prize Distribution Ceremony of the college were organized in January 2019 and Mr. Kiran A. Shinde was the chairman.


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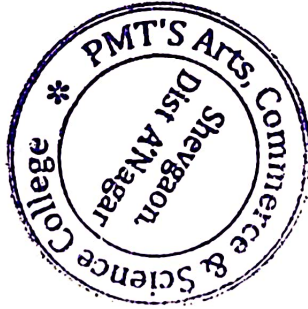

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Action Taken Report

Meeting No.: 04

Subject	Action Taken
Review of syllabus of second term	The academic committee took a review of syllabus completion of second term and reported it to the Principal.
To collect feedbacks, and to make feedback analysis report	Feedback Committee collected feedback on curriculum and other facilities available in the campus from stakeholders as per the requirement of NAAC and prepared an analysis report and communicated it to IQAC for further action. IQAC Sends the final report to CDC.

OSP.
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